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# SAG-AFTRA Foundation Donor Privacy Policy

The SAG-AFTRA Foundation collects and maintains the following types of donor information when it is voluntarily provided to us:

- Contact information such as name, address, telephone number and e-mail address
- Giving information
- Information on events attended, publications received and special requests for program information
- Information provided by the donor in the form of comments and suggestions

This confidential information is kept on file for IRS purposes. It is also used to analyze overall giving patterns in order to make more accurate budget projections, as well as to understand donors' interests in our mission and to update them on the organization's plans and activities.

This information is shared with staff, board members, and consultants only on a confidential and need-to-know basis.

The SAG-AFTRA Foundation does not sell, rent, trade or share its donor list with any other organization.

The SAG-AFTRA Foundation's contributors have the opportunity to exclude their name from public contributor lists. To opt out, please contact the *Director of Grants & Gifts* at 323-549-6430.